

Vestry Meeting Minutes
April 28, 2009

Present: Mary Lynne Smith, Glen Kennedy, Fr. Jamie Knutsen, Patrick Lancaster, Linelle Lane, Peggy Zimmerman, Mark Landon, Chris Landin, Marion Zipperle, John Nykamp

Absent: Doug LeBrecht, Liza Brickey, Magnus Asbo, Gene Mendez, Ron Rausch

Guest: EBA Engineering

Opening Prayer

Corner Lot Presentation by EBA Engineering

A representative from EBA gave a presentation on the lot remediation process. He presented/delivered two proposals that included cost estimates that are dependent upon the plan decided upon.

Financial Report

John Nycamp delivered the year-to-date (March & February) financial reports to the Vestry. Points of discussion were:

- Deficit for the latest month look positive. Under our new organizational structure, Incarnation ended at almost breakeven; a first in some time.
- Pledges are behind which is the reason for not being at breakeven
- John is considering putting together a financial statement for those pledgers who are behind, to act as a reminder.

Consent Agenda

Stained Glass – motion to begin soliciting donations for funding the cost of the new windows to be placed in the narthex

Fr. Jamie's Housing Allowance – motion to designate \$1,100/month as Fr. Jamie's housing Allowance

Peggy Zimmerman moved to approve the Consent Agenda. Mary Lynne Smith seconded, and All approved.

Bylaws Review

Adjustment of discretionary funds amount to be increased from \$300. to \$500. Also wording will be amended to allow the Clerk to co-approve with Rector when the Sr. Warden is absent. Linelle Lane made the motion to approve these adjustments. Chris Landin seconded, and All approved.

Sidewalk Easement

The city of Santa Rosa, as a part of the street work they are doing along side of the Corner Lot, will be installing a sidewalk, including corner work to accommodate disabled access. Because the completed work will encroach onto Incarnation's property by a few feet, the city is in need of an easement agreement with Incarnation. The city will pay Incarnation \$100. for the access. Glen Kennedy moved that the Vestry approve the easement. Mary Lynne seconded, and All approved.

Welcoming Committee

Chris Landin provided an update regarding the committee's work. He presented an outline the committee has developed for the "welcoming process" they will be using to best engage potential new members from the visitors at services. The process incorporates "value-added services", e.g. small groups, Christian education, music, etc. The point is to tailor our offerings emphasized to meet the individuals' needs.

Strategic Planning Committee

No official report made.

For informational purposes, review and discussion, Patrick Lancaster presented a draft he developed that focused on the Core Values, Mission and Strategy of Incarnation.

Adjournment

Linelle Lane moved to adjourn the meeting. Peggy Zimmerman seconded, and All approved.