

Vestry Meeting Minutes
June 23, 2009

Present: Mary Lynne Smith, Glen Kennedy, Liza Brickey, Ron Rausch, Magnus Asbo, Fr. Jamie Knutsen, Patrick Lancaster, Gene Mendez, Linelle Lane, Peggy Zimmerman, Mark Landon

Absent: Chris Landin, Doug LeBrecht, Marion Zipperle

Guest: Jan Saucer

Opening Prayer

Defibrillator Presentation by Jan Saucer

Jan lead a discussion concerning a donated defibrillator. All Vestry provided insights and feedback around who should be trained and what organizations might be good to contact for the training. There is a cost to the training: \$60 for certified and \$30 for non-certified. The donor of the equipment also added \$600 to pay for training. Jan will contact the Red Cross and COPE for information on training.

Vestry agreed that the staff should be trained with Clergy participation if possible, also consideration should be given that Vestry and Ushers should be trained as well.

The Living Room Memorandum of Understanding Amendment

Patrick Lancaster discussed that the Living Room MOU requires Incarnation commit to providing space for 3 years. Patrick moved for acceptance of the change. Gene Mendez seconded and All approved.

Email/Request from Fr. Matt

Patrick Lancaster announced receipt of email from Fr. Matt. He indicated he is doing well. He has requested a \$1,200 amount to help offset his cost to go to the General Convention. Originally, it was thought the Diocese would pay all, but apparently not, so the additional money will come from him and this request.

Discussion ensued about the fund from which this money might be pulled. Suggestion made to use the Sabbatical Fund as the source since it is unused money that can be utilized for this purpose.

Gen Mendez motioned to authorize the expense of \$1,250 for Fr. Matt to use for attendance at the convention. Linelle Lane seconded, and all approved.

Approval of Minutes

Motion to approve: Ron Rousch Seconded: Peggy Zimmerman. All Approved with adjustment to list the Consent Agenda Items.

Financial Report

Report circulated for review. Patrick Lancaster will recommend discussion with the Finance Committee to determine the true state of our income to ascertain whether future cuts in expenses are necessary. Gene Mendez motioned to approve; MaryLynne seconded and All approved.

Update on Vestry Membership Issue

Mark Landon agreed to call first and follow-up with letter to the Vestry member who has missed a number of consecutive meetings to confirm their intent whether to continue on the Vestry.

Update on Corner Lot Clean up

Patrick Lancaster spoke with the clean-up consultants about how the contractors will deal with payments. It appears it will be a 2-year cycle of clean-up process. Patrick is to meet with John Nykamp to discuss the plan and how to work the finances – what the options are: more dollars up front now for a 1yr plan or less money spread over a 2-year process.

Report from Stewardship Committee – Canon Olson Visit

On July 25th Canon Olson will be here with Susan Vick to conduct training – this is a Saturday from 11:30am to 2:30pm. The session will be conducted at Gene Mendez' house. Bar-b-que to be hosted by Gene. Costs of the meal will be paid from Stewardship budget. The meal will be potluck-style. Vestry & Stewardship Committee w/ their significant others are invited.

The committee will be sending letters to those behind in pledges to remind of commitment

The Stewardship Dinner will be held the 4th Saturday of September at Farlander Hall. This will be a community event for fun; with food and entertainment.

Strategic Planning Discussion

Two special meetings were conducted since the last Vestry meeting to review the draft Mission/Vision/Values statements.

Copies of the resulting drafts were presented to the Vestry tonight.

Ron Rausch led the discussion beginning with the Strategic Focus Areas document.

It was generally agreed that the approach being taken is appropriate. Some suggestions were made. The decision was reached that for those who want to provide further input will call/meet with Ron to move the draft further along. Deadline for mid-July set for final version..

Patrick Lancaster presented a rewrite of his material to the group and discussion followed.

Other Business

Bulletin Board

Linelle Lane suggested we need to find an alternative to the current Vestry Bulletin Board which consistently breaks down. She suggested the Google Groups as the way to go. Security issues were then discussed. Decision was reached for the Vestry to try the Google Groups approach for a while to see how it works. Ron Rausch volunteered to set it up. Multiple administrators will need to be assigned.

Outreach Committee

Magnus Asbo presented a note from Val Walley of the committee regarding the commitment to Habitat for Humanity. The note confirmed the Vestry had previously approved a 3-year commitment going through 2010. The Vestry agreed that since the authorization had been made, it doesn't need to be re-authorized this year.

St. John's in Petaluma

The falling back into the Diocese (as there has been a settlement reinstating the property as an "Episcopal Church"). The first service will be June 29th?. Beginning in July, Magnus Asbo stated he will be attending Sundays at St. John's during summer. Magnus suggested the Vestry

consider showing some type of support for this. Linelle Lane suggested we all attend a service. Fr. Jamie suggested we pass a resolution stating our support – Vestry –to-Vestry.

Ron Rausch motioned to delegate Magnus as our representative of support from Incarnation and deliver a special message from the Vestry. Glen seconded, and all approved. Magnus will draft a letter from us all to send to the St. John's Congregation.

Suggestion was made to put into our bulletin for church-wide awareness.

Buildings & Grounds

Glen Kennedy announced the bookstore project is being moved forward. Glen requested the members of the Vestry provide him any known names/numbers of contractors who would give free bid.

Adjourn: @ 8:23pm

Linelle Lane motioned the meeting adjourn. Magnus Asbo seconded, and all approved.